

Public Document Pack
Witney Town Council

Mrs Sharon Groth FSLCC ACMI
Town Clerk

Cllr Duncan Enright
Mayor of Witney



Town Hall, Market Square
Witney, Oxon
OX28 6AG
Tel: 01993 704379
Fax: 01993 771893
E-mail: info@witney-tc.gov.uk
www.witney-tc.gov.uk

Date Not Specified

To: Members of the VE Day 75 Working Party – Cllrs J King (Chair), J Aitman, R, O Collins and D Enright
(and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Town Council** to be held in the Council Chamber, Town Hall on **Monday, 2nd September, 2019 at 4.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. **ELECTION OF CHAIR**
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATIONS OF INTEREST**
4. **COMMITTEE TERMS OF REFERENCE**
5. **COMMEMORATIVE EVENTS**

A handwritten signature in blue ink, appearing to read 'S Groth'.

Town Clerk

This page is intentionally left blank